



WELCOME

Hi ,

Thank you for calling to schedule your New Client Exam. Here is some information you might find helpful.

We provide **free parking** in the **outside VINCI lot off 9th Ave. and 6th Street S.W.** Access to the lot is right off 6th Street. Please take a ticket and bring it with you. We will provide a paid parking ticket for you to exit. Enter the building from the plus 15 as we are on the 2nd floor.

- Your appointment will take 1.5 to 2 hours so please allow for that in your day planning of business meetings or social events. Your examination will also include digital photography/X-Rays.
- Please fill out your paperwork online at makemesmile.ca at least one day prior to your appointment. Please make sure you do both the personal information and health history forms. If you do not do the online forms, please arrive 10 minutes earlier than your appointment time and forms will be provided for you.
- If you would like to bring someone else with you who might be involved in a treatment decision process, please feel free to do that.
- A claim form will be submitted electronically to your insurance company to expedite any reimbursement to which you are entitled. The cost for the exam will be \$250.00. We accept Visa, Master Card, American Express, Debit or cash.
- We require a minimum of 2 business days to cancel a scheduled appointment otherwise we reserve the right to charge a cancellation fee.
- You will receive an email reminder from "*Smile Reminders*" a few days before your appointment. You may confirm your appointment online, however you need to contact the office by telephone if you wish to reschedule your appointed time or cancel.
- Any other questions may be answered by calling (403) 262-9898

We look forward to your visit with us.

Sincerely,